



WHERE THE FOREST MEETS THE PRAIRIE

Todd County

• MINNESOTA • EST. 1855 •

SOIL AND WATER CONSERVATION DISTRICT

215 1st Avenue South, Suite 104

Long Prairie, MN 56347

Phone: 320-732-2644 Fax: 320-732-4803

Minutes from the June 12, 2025 Regular Board Meeting

Chairperson Wendel called the Thursday, June 12, 2025 meeting to order at 8:30 a.m.

The meeting was held in person at the Historic Courthouse in the Commissioner's Board room located at 215 1st Ave S, STE 104, Long Prairie, MN 56347.

The Pledge of Allegiance was recited.

Call for Introductions.

Board members present in person were: Wayne Wendel, Dale Katterhagen, Barb James, Tom Williamson and Larry Bebus.

Others present in person were: Adam Ossefoort, Division Director, Deja Anton, District Manager, Sarah Katterhagen, Program Coordinator, Dylan Pratt, Conservation Technician, Josh Votruba, Conservation Technician, Kasen Christiansen, Conservation Technician, Alyssa Scheve, Conservation Technician, Luke Thoma, NRCS, Bob Byers, County Commissioner, Tim Denny, County Commissioner and Jackie Bauer, Todd County Coordinator.

Byers joined the meeting at 8:55 a.m.

Bauer joined the meeting at 9:00 a.m.

Wendel asked if there were any additions or corrections to the agenda. Katterhagen made a motion, seconded by Williamson to accept the revised agenda for the regular June 12, 2025 meeting.

3.5 – Remove Zander encumbering request

8.5 – Move Birchdale Township to a decision item 5.4

8.10 – August 19, 2025 – The Future of Tillage: A Strip Till Event

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve the minutes as distributed from the May 8, 2025 regular board meeting. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel asked the board to review May 2025 Treasurer's Report. Katterhagen made a motion, seconded by James to accept May's 2025 Treasurer's Report with receipts totaling \$30,837.05 and disbursements totaling \$215,771.39. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Wendel called for conflict of interest. Bebus reported conflict of interest with item 5.4 Birchdale Township encumbering request.

Celebrations: Pratt shared with the board that his family welcomed their first baby.

Reports:



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Commissioner's Report: Commissioner Denny reported that County is starting the budgeting process for 2026. The goal is to keep the local levy down.

Director Report: Ossefoort reported the field season is busy with septic inspections and the Planning Commission has been receiving a lot of request. Ossefoort reported he is involved with the comp plan update and working on developing the budgets for the Division.

SWCD Manager Report: See printed report that was provided at the meeting for more details. Anton highlighted she has been working on feedlot permitting, shoreland visits, multiple landowner contacts, attending Lake Association meetings, and busy with day to day operations.

Byers joined the meeting at 8:55 a.m.

Bauer joined the meeting at 9:00 a.m.

Staff Updates:

Anton reported S. Katterhagen will start prepping 2nd notices for the feedlot registrations, organized tree sale pickup, helping with the planning of the tour. Anton reported Scheve has been busy with outreach events, including the radio show, assisted in the billboard design and helping with the bus tour. Anton reported Christiansen is busy with wetland project requests and site visits. Anton reported Votruba is working on the scorecard for the Earth Program which is targeted for Shoreland owners, trainings and assisting Christiansen with Wetland project requests. Anton reported Pratt has been busy with feedlot permits and a buffer exclusion fencing project.

NRCS Report: Thoma reported the CRP program signup was opened and now closed. Continuous signup for CSP may open up again. The NRCS office is also working on project certifications and project planning for 2026.

1W1P- Sauk River Report: Williamson noted at the last policy meeting they did a review of regulatory requirements and the requirement of landowners needing multiple permits from multiple agencies. Todd SWCD also presented to the policy committee about on a pit closure project that was completed using Sauk River WBIF funds.

1W1P Red Eye Report: No report.

1W1P Long Prairie Report: No report.

1W1P Crow Wing Report: No report, except the Board needs to review and approve the fiscal agent agreement.

1W1P Mississippi Brainerd Report: No report.



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BWSR Report: No report.

Decisions needed for encumbering cost share funds:

Williamson made a motion, seconded by James to approve encumbering C23-3483 Long Prairie WBIF cost share funds for David and Julie Rach, C#20250612-3.1, in the amount of \$618.75 for a well sealing project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Bebus to approve encumbering C25-0310 Crow Wing WBIF cost share funds for Daven Hanson, C#20250612-3.2, in the amount of \$868.50 for a Forest Stewardship plan. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering C23-3483 Long Prairie WBIF funds or C25-0196 Long Prairie WBIF funds for Neil Zimmer, C#20250612-3.3, the amount of \$6,500 for Engineering Assistance.

Discussion: Anton will have a discussion with Long Prairie Watershed partners to see if willing to share their project development funds with Todd SWCD from C23-3483 Long Prairie WBIF, and if not, funding source will be C25-0196 Long Prairie WBIF funds out of Todd SWCD Technical and Engineering funds.

Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by Williamson to approve encumbering C24-0198 Mississippi Brainerd WBIF cost share funds for Rick Baum, C#20250612-3.4 in the amount of \$2,812.50 for Nutrient Management Planning project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Zander request for funds was removed from the agenda. The bids have been high on this shoreland project. Anton is requesting a courtesy bid from another contractor. No action was taken.

Decisions needed for cost share contract amendments: No amendment request.

Decision needed for payment of cost share funds:

James made a motion, seconded by Bebus to approve payment of C23-3483 Long Prairie WBIF funds to Mike Wagner, C#20250410-3.1 in the amount of \$2,362.50 for a well sealing project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve payment of FY2024 State Conservation Contracts cost share funds to Nick and Jennifer Anderson, C#20250410-3.6 in the amount of \$1,143.36 for a tree establishment project. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

Katterhagen made a motion, seconded by James to approve encumbering FY2024 and FY2025 State Conservation Contracts cost share funds for Birchdale Township, C#20250612-5.4 in the amount of \$25,124.78 a stabilization project. Affirmative: Wendel, Katterhagen, James and Williamson. Abstained: Bebus. Motion Carried.



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Decisions needed for operations:

James made a motion, seconded by Bebus to approve signing Crow Wing River Watershed Fiscal Agent agreement. Affirmative: Wendel, Katterhagen, James, Williamson and Bebus. Motion Carried.

No decision was made on the Board of Commissioners Resolution, #20250520-33 of the Delegation of WCA to SWCD. More information in July if the SWCD needs a formal resolution to accept the delegation of the Wetland Program from the County.

Discussion Items:

The next AREA II Meeting will be Wednesday, June 25, 2025. Bebus and Williamson will attend the AREA II meeting on June 25, 2025.

Bauer left the meeting at 9:45 a.m.

A Prevailing Wage Resolution that was developed by Becker SWCD was shared with Todd SWCD Board. This resolution is proposing that SWCD's to be exempted from the prevailing wage law. With the recent changes to the Prevailing Wage Law, SWCD's are no longer exempted.

Denny left the meeting at 9:50 a.m.

Anton presented the depth of wells located in the Central Sands testing area to the board.

Informational:

The project status report will be provided at June's meeting.

Soil and Water participates in open-mic the 2nd Friday of each month.

The local work group and conservation tour will be Wednesday, June 18, 2025.

SWCD Governance 101 training will be held September 10 & 11, 2025 at the Holiday Inn, St. Cloud, MN.

Enviro Fest will be held on Thursday, September 18, 2025.

2025 Feedlot meeting expense summary was in the board folder. The total expense for 2025 feedlot meeting was \$6,297.34.

Lake Osakis Alternative Analysis Workshop will be held on July 8, 2025.

The board received a copy of the NACD update.

The Future of Tillage: A Strip Till Event will be held on August 19, 2025.



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The next scheduled meeting for the Todd SWCD Board of Supervisors will be Thursday, July 10, 2025 at 8:30 a.m. at Historic Courthouse at 215 1st Ave S, Long Prairie, MN 56347.

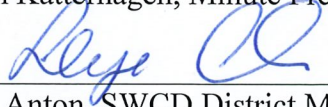
Chairperson Wendel adjourned the meeting at 10:00 a.m.



Sarah Katterhagen, Minute Prepare

7-10-25

Date



Deja Anton, SWCD District Manager

7-10-25

Date



Barb James, Secretary

7-10-25

Date